



# HUNCOTE PARISH COUNCIL

CHAIRMAN: MR. ALEC KNIGHT

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## Subject: Documentation Pack October Meeting

27<sup>th</sup> September 2024

For a meeting on Thursday 3<sup>rd</sup> October 2024

Copies: All Members

District/County Councillor M. Wright

HunPCOct2024/1 – Agenda

HunPCOct2024/2 – Minutes for 5<sup>th</sup> September meeting

HunPCOct2024/3 – Accounts for Payment and Confirmation of Payments Made \*\*\*

HunPCOct2024/4 – Summary of Receipts & Payments and analysis to date \*\*\*

HunPCOct2024/5 – Recent correspondence \*\*\*

Itemised documents relating to agenda items \*\*\*

\*\*\* - Members only

Dear all,

Please find attached the information relating to the forthcoming meeting, which for councillors and members of the public wishing to contribute, will be held at St James Church Hall. Parish Councillors must physically attend to contribute.

Please be advised the online agenda contains active hyperlinks to information relevant to agenda items.

\*\*\* All documents relevant to the meeting for parish councillors are uploaded to the meeting calendar on the parish council website ([www.huncote-pc.gov.uk/council-meetings.html](http://www.huncote-pc.gov.uk/council-meetings.html)) under the meeting date. Only some of the documents are publicly visible. Members will need to first log in, in the top right-hand corner of the site, before navigating to the meetings calendar, to be able to see all of the documents. Please let me know if you cannot remember your login details, and I can reset them for you.

If anyone requires any printed details which have been emailed to them or are on the website, please let me know and I will provide these for you at my earliest opportunity before the meeting.

If you feel you would benefit from a tutorial in logging into and using either the parish council website as a Councillor rather than just as a member of the public, please let me know and I can run through this with you.

As always, in line with the law laid out in the Local Government Act 1972 and its amendment in 2000, **any issue that is not described in the agenda cannot be raised and no decisions can be made or acted upon by the Council.** This includes if parishioners contact Councillors and ask them to discuss something at the parish council meeting. Parish Councillors are legally not permitted to raise items under parishioners' time and must add items to the agenda for discussion. So, if Councillors do have something they would like to raise at the meeting, please contact me or leave a voicemail/email **before 8:00 pm on Sunday 29<sup>th</sup> September 2024** to allow time for me to update the agenda and post a new notice.

Yours sincerely

Stuart Bacon  
Clerk to the Council

## Notes on Agenda items

- 1901 The Chairman will explain to everyone how the meeting will be carried out in line with the council's meeting policy.
- 1905 Members are reminded that [Standing Order](#) 12 discusses draft Minutes. Should anyone have any comments on the Minutes, including minor amendments such as spelling errors, punctuation or grammar, these should be notified to the Clerk at the earliest opportunity, in advance of the meeting date, so as not to take unnecessary time in the meeting.
- 1910 As always, in line with the law laid out in the Local Government Act 1972 and its amendment in 2000, **any issue that is not described in the agenda cannot be raised and no decisions can be made or acted upon by the Council.** This includes if parishioners contact Parish Councillors and ask them to discuss something at the parish council meeting. Parish Councillors are legally not permitted to raise items under parishioners' time and must request the Clerk add items to the agenda for discussion. So, if you do have something you would like to raise at the meeting, please contact a Parish Councillor or the Clerk at least 4 clear days (not including weekends, or Bank Holidays) before the meeting, to ensure the item can be added to the agenda for discussion.
- 1925i&ii Copies of Cllr Wright's reports will be posted on the website, with the agenda for the meeting, when they are received.
- 1925iii An update will be provided on any relevant information received about gas extractions before the meeting.
- 1925iv An update on recent crime statistics around the parish will be provided at the meeting.
- 1955i Reports will be considered from any community group in Huncote.
- 2000i Members will note plans for the Chairman to attend the Remembrance event in Croft. A wreath-laying event will also take place in Huncote.
- 2000ii Members will note plans for Christmas lighting, and consider if any new lighting should be added.
- 2000iii Members will receive an update on the planned hedge cutting/tree care works planned on parish council land.
- 2000iv Members will review details of any issues affecting public sites around the village.
- 2010i Members will consider any arrangements for commemorating the 80<sup>th</sup> anniversary of VE Day.
- 2015i Members will note work carried out by National Grid to electricity cabling along the edge of the park on Critchlow Road.
- 2015ii Members will review the analysis of speed data on Main Street and Narborough Road. \*\*\*  
Members will note that the batteries have died before being replaced,
- 2015iii Members are asked to consider purchasing a solar panel to support the continuous operation of the speed sign while in situ.
- 2015iv Members will review details of any issues affecting highways and footpaths around the village, for passing comment to County Highways, as the relevant authority to deal with.
- 2020i Members are asked to consider any grant applications received before the meeting.
- 2020ii Members will consider any feedback on the external audit submission. \*\*\* Any details on external audit will initially be circulated to Members for consideration, once received from the external auditor.
- 2020iii Members are asked to approve Accounts for Payment.
- 2020iv A summary of the current financial position will be provided at the meeting.
- 2020v Members are asked to bring any suggestions for items/projects to be included in the preparation of the 2025/26 budget for consideration.
- 2040i Members are asked to review all new planning applications and provide a view, for Council comment.
- 2040ii The Council will be advised of any new planning enforcement issues in the parish.
- 2040iii The Council will be advised of the results of any planning applications affecting the parish from the relevant planning authority.
- 2040iv Members will note the date for the next Fosse Villages: Shaping Our Futures project meeting.  
Members will note the decision on HNRFI has been delayed by the Secretary of State until 10 March 2025 to allow for additional answers to be provided by the developer.  
Updates will be provided on major local projects.
- 2040v Members can raise any issue of planning concern during this item which can then be passed to the Planning Enforcement team at the relevant Planning Authority to review.
- 2050 Members will review any quarry reports received before the meeting.
- 2055i-iii Members will receive an update on current pr and consider any issues.
- 2105 Members will be asked to provide an opinion on current consultations.
- 2110 The Clerk will provide an update on any relevant issues.

**TO MOVE INTO PRIVATE SESSION**

Under the Local Government Act 1972 s100A (4) to resolve to exclude the public and press from this item in view of the confidential nature of the business to be discussed and further under Standing Orders 11 and 23 on the basis that discussions may disclose or otherwise undermine confidential or sensitive information which for special reasons would not be in the public interest.

2115 The Clerk will provide an update on legal issues.

2118 Members will consider nominations for the 2024 Annual Community Awards.